



2017 Get Up & Go! Community Garden Grant Guidelines

Get Up & Go! is excited to announce our fourth Community Garden Grant program through our Healthy Community Grant Fund. We are soliciting applications to start or improve gardens in St. Clair County because we believe community gardens can help HEAL our communities by: 1) providing better access to healthy foods like fruits and vegetables, and 2) providing a chance for physical activity for the gardeners.

Get Up & Go! is dedicated to promoting health for all St. Clair County residents by encouraging healthy eating and active living (HEAL), as we seek to HEAL our society from the flood of chronic diseases like diabetes, high blood pressure, heart disease, and stroke. In St. Clair County: 30% of adults are obese, 29% get little or no exercise, and 15% have trouble accessing healthy foods (according to a study done by the Robert Wood Johnson Foundation in 2013).

AWARD PROGRAM: Applications will be accepted until March 31, 2017. We encourage community parks and recreation departments, food pantries, public housing organizations, schools, neighborhoods, municipalities, churches or other groups and organizations to submit applications for grants (up to \$1000) to improve or start a community garden. Awardees must purchase materials and submit receipts for reimbursement. Reimbursement can be expected within 45 days of submitting receipts.

REPORTING REQUIREMENTS: Awardees will need to submit a short narrative with photos that will be due October 1, 2017.

APPLICANT CHARACTERISTICS: In order to qualify for a grant, the garden project *must*:

- 1) Devote at least 75% of the garden space to food rather than flowers
- 2) Identify a group of at least four (4) members to be accountable for the garden and the grant. (e.g. a community, neighborhood, school, church, civic organization, or other group)
- 3) Be located in St. Clair County
- 4) Agree NOT to use funds for salaries or gift cards
- 5) Describe either cash or in-kind match for the garden project
- 6) Describe a plan to sustain or keep the project going
- 7) Complete that grant application in full, including at least 1 (but no more than 3) *Collaboration Agreements*

Preferential consideration will be given to garden projects that:

- 1) Provide foods to at-risk people (low income, children, or pregnant women)
- 2) Encourage joint-use between the applicant and other community, citizen, or school groups
- 3) Are located in community or neighborhood parks in St. Clair County

Application Instructions:

- 1) Complete application on pages 2-3, plus complete at least 1 (no more than 3) *Collaboration Agreements* on page 4
- 2) TYPE your answers into this document and submit the document electronically as an email attachment (in Word, PDF, or RTF format). Email complete application to Rev. Meg Overstreet at meg@aninbetweenplace.us by March 31, 2017.
- 5) Address questions regarding the application or grant program to: meg@aninbetweenplace.us

Get Up & Go! Community Garden Grant Application 2017

Please answer all of the following questions, as only complete applications will be reviewed and considered.

Sponsoring Organization Name: _____

Contact Person Name: (First) _____ (Last) _____

Email: _____ Phone: _____

Address: _____
Street / Apt City Zip

Identify names of 4 people who are regularly involved with the garden.

Is this a new garden or an existing garden? (Existing gardens are defined as gardens started prior to Fall of 2016.)

When was your garden started?

Where is the garden located?

What is the approximate size for this year's garden?

What food items do you anticipate growing in the garden this year?

What percentage of the garden will be devoted to growing food items?

What plans do you have for the harvested items? Be sure to mention if the foods are donated to a school or food pantry or sold at a farmer's market.

Describe in a paragraph or two how you plan to keep the garden going in the future.

Complete and attach at least 1 or up to 3 *Collaboration Agreements* for entities who you intend to partner with (see page 5).

* Donated / Existing Resources Briefly Describe	** Estimated Value of Donated Resources
LAND	
FACILITIES	
MATERIALS / SUPPLIES	
EQUIPMENT (DONATED OR LOANED)	
** VOLUNTEER EFFORTS (INCLUDE HOURS TO DATE AND FOR FIRST YEAR)	
Describe Plans for Requested Funds	Estimate Value
EQUIPMENT	
MATERIALS / SUPPLIES	
*** Other (Describe adding more lines as needed)	

* Please describe land, facilities, materials/supplies, equipment, or volunteer efforts that have been donated or committed for the garden to date. Note: not all applicants will be able to fill in all blanks. This table is just a guideline to help you think about resources you may not have considered.

** For volunteer hours, estimate the number of hours each volunteer has expressed commitment for. Value the hours at \$15 / hour. Example: Four volunteers committed to 10 hours per month for 9 months = 360 hours x \$15 = \$5400. Estimated Value \$5400

***Note: Funds Cannot Be Used for Salaries or Gift Cards

I attest that this information is accurate and that the funds will be used as described. I further agree to submit a short narrative with photos of the garden project upon request from Get Up & Go! by October 1, 2017.

Name: _____ Title: _____

For reimbursement: Purchase items & submit receipts to Get Up & Go! Box 304, Belleville, 62220. Reimbursement can be expected within 45 days.

Collaboration Agreement

Why Collaborative Agreements: In our experience, the best community gardens have many partners working together. Each of the partners or collaborators brings different skills and strengths to the garden project. These skills and strengths help gardens flourish and last from year to year. We are asking all applicants to seek out and tell us about at least ONE collaborator. Applicants need to discuss their garden project with the collaborator and get their agreement to: A). Be listed as a collaborator and B). Help with the garden in the way described in this *Collaboration Agreement*.

Sponsor / Collaborator: The sponsoring agency for the application cannot be listed as one of the collaborators.

Examples of Collaborators: The possibilities are nearly endless for collaborative partnership. Here are a few that we have seen in years past: scouting troops, secondary schools where students have service projects, church groups, garden clubs, other civic organizations, or various departments from communities like parks departments or street departments.

List Collaborative Agency Entity: _____

Contact Person from Collaborative Entity:

Name _____

Title _____

Email Address _____

Indicate the type of support the collaborator has agreed to help with (in as much as feasible). Check all that apply.

Provide land for garden

Install or provide access to water for the garden

Loan or provide use of equipment for gardening

Donate materials for constructing the garden

Building the garden

Provide space to store materials / equipment

Providing transportation / loan of truck / wagon

Donate plants / seeds / fertilizer / chemicals for the garden

Donate soil, compost or mulch

Help with planting / weeding / watering / harvest / clean-up

Other types of support not listed above _____

In submitting this application, I attest that I have discussed our plans for the garden with the above listed *Collaborator* and shared a completed copy of the application, including this form with the individual identified above.

Signature: _____